

**STUDENT DATA SECURITY
POLICY**

Lincoln County School District #2 recognizes the importance of student data that is stored, retrieved, accessed, and used by school district employees. The District therefore implements this policy and accompanying procedures to address five different security areas.

- A. Authorization and Authentication Mechanisms for Assessing Student Data
- B. Administrative, Physical and Logical Security Safeguards, Including Employee Training and Data Encryption
- C. Privacy and Security Compliance
- D. Processes for Identification of and Response to Data Security Incidents, Including Breach Notification and Mitigation Procedures
- E. Standards for Retention and Verified Destruction of Student Data

Adopted: December 14, 2017

Lincoln County School District #2,
Wyoming