

**From:** Lori Thilmany <[lori.thilmany@wyo.gov](mailto:lori.thilmany@wyo.gov)>

**Subject: Virtual Education Program Renewal Submission**

**Date:** April 25, 2019 at 4:29:45 PM MDT

**To:** Jason Horsley <[jhorsley@lcsd2.org](mailto:jhorsley@lcsd2.org)>

**Cc:** [merickson@lcsd2.org](mailto:merickson@lcsd2.org), Amanda McAdams <[ammcadams@lcsd2.org](mailto:ammcadams@lcsd2.org)>, JC Inskeep <[jcinskeep@lcsd2.org](mailto:jcinskeep@lcsd2.org)>, [tacrook@lcsd2.org](mailto:tacrook@lcsd2.org)

Dear Jason,

Thank you for submitting the Virtual Education Program Renewal form and Statement of Assurance received 4/25/19. The program renewal for Lincoln County School District 2 is approved for the 2019-20 school year.

Please complete the following by **July 31, 2019**:

- 1) Submit the list of virtual education classes you'll be providing in 2019-20 through the WDE638 Course Inventory Collection any time between now and July 31.
- 2) If you will offer classes not previously approved, follow the "Virtual Education Course Submission" steps located on the [Policy](#) page of the Virtual 307 website. All syllabi must be submitted by the July 31 deadline.

A formal letter acknowledging program approval and the courses that will be offered for the 2019-20 school year will be sent to the district before the start of classes on August 26, 2019.

In the meantime, please let me know if you have any questions or if you need any additional information.

Sincerely,

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**Lori Thilmany**

**Virtual Education Consultant**

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