

Clarification Fee Proposal Call for Bid

NAME OF PROPOSER _____ **DATE** _____

Lincoln County School District #2
P.O. Box 219
222 East 4th Ave
Afton, WY 83110

The undersigned, responding to the "Notice Call for Bid" for the hourly rate for electrical work to be done for Lincoln County School District No.2. I/We acknowledge receipt of the following Addenda:

Lincoln County School District No. 2

Any substitutes must be approved in advance in accordance with the "Request for Proposals" for the Lincoln County School District No. 2, propose a cost at the price stated below.

HVAC/Refrigerant maintenance and service bid hourly rate as listed below: I/we agree to provide HVAC/Refrigerant maintenance and service bid for Lincoln County School District No. 2 as listed below for the lump sum of:

A. Journeyman's Hourly rate will be charged as:

_____ DOLLARS (\$ _____)
(In case of discrepancy, written amount shall govern)

B. Apprentice's Hourly rate (608 certification) will be charged as:

_____ DOLLARS (\$ _____)
(In case of discrepancy, written amount shall govern)

C. Labourer Hourly rate will be charged as:

_____ DOLLARS (\$ _____)
(In case of discrepancy, written amount shall govern)

D. Any trip Charges will be billed as:

_____ DOLLARS (\$ _____)
(In case of discrepancy, written amount shall govern)

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E. Standard mark up on all parts will be charged at:

_____ PERCENT (_____ %)
(In case of discrepancy, written amount shall govern)

Refrigeration maintenance expectations:

District wide walk-in Refrigerators and Freezers will be inspected and tested 4 times a year (quarterly) with a documented report to a LCSD2 representative and will be defined for the purpose of this document as Warren Hicks (307-887-0380) Email :

wahicks@lcsd2.org

District wide AC units will be inspected and tested annual with a documented report to a LCSD2 representative.

HVAC/Refrigeration service expectations:

- Respond to LSCD2 representatives within 24 hours of initial contact.
- Have a resolution and repair time line agreed upon with LSCD2 representative within 48 hours of first onsite visit.

In the event the Contractor fails to respond within the 24 hour time frame and/or fails to meet the agreed upon timeline of completion of repairs two or more times within a calendar year LSCD2 reserves the right to terminate service contract.

This agreement shall constitute a three-year contract, contingent upon annual acceptance by both the District and the Contractor.

***Bids will be evaluated using a job-based rubric, and awards will be made accordingly.**

All bids must be received at the District Office on or before May 18th, 2026 by 10:00 a.m. (MST)

Bids will be opened at 10:00 a.m. (MST) May 18th, 2026

DO NOT MODIFY BID FORM - Any modification or alteration to this form from its original format will result in rejection of the bid. SUBMIT BID FORM IN ITS ENTIRETY Signature on final page and amount(s) binds vendor to all listed items specifications and directives.

Before a P.O. is issued to the appropriate bidder. Bidder must supply copies of business license, liability insurance, workman’s comp insurance policy (if applicable) and completed W-9 form.

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Any federal, state, county, or city licenses or permits required will be the responsibility of the contractor. This will include all fees and applications.

The District reserves the right to refuse any and all bids.

This bid shall be good for 45 days after bid submission

Upon approval by the district Construction Supervisor, the district reserves the right to hold invoices up to thirty days. The bidder is responsible for adequate cash flow for the project.

The undersigned, pursuant to the Invitation to Bid, and all other bidding requirements, being familiar with existing conditions, the site and other local conditions affecting the cost and performance of the work, hereby proposes and agrees to perform all work including labor, materials, services, etc. in strict accordance with the Contract Documents.

By submission of this proposal the bidder certifies:

A. NON-COLLUSION AFFIDAVIT OF PRIME BIDDERS

1. He is the bidder that has submitted this bid, and that he has the authority to sign on its behalf.
2. He is fully informed respecting the preparation and contents of the attached bid of all pertinent circumstances respecting such bid.
3. Such bid is genuine and is not a collusive or sham bid.
4. Neither the said bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other bidder, firm or person to submit a collusive or sham bid in connection with the contract of which the attached bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement, collusion, communication or conference with any other bidder, firm or person to fix the price or prices in the attach bid or of any other bidder; to fix any overhead, profit, or cost element of the bid price or the bid price of any other bidder; or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the owner or any person interested in the proposed contract.

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B. CERTIFICATE OF NON-DISCRIMINATION

The bidder hereby certifies that all persons employed by their firm, their affiliates, subsidiaries, or holding companies are treated equally by their firm without regard to or because of race, religion, ancestry, national origin or sex as required by federal and state anti-discrimination laws. The bidder further certifies and agrees that it will deal with subcontractors, bidders or vendors without regard to or because of race, religion, ancestry, national origin or sex. Violation of this certification may constitute a material breach of contract upon which the owner may determine to cancel, terminate, or suspend the contract.

Contractor is required by Wyoming Statute 16-6-203 to adhere to Wyoming Preference Act which states; **(This is only a portion of the act)**

- Every person who is charged with the duty of construction, reconstructing, improving, enlarging, altering or repairing any public works project or improvement for the state or any political subdivision, municipal corporation, or other governmental unit, shall employ only Wyoming laborers on the project or improvement. Every contract let by any person shall contain a provision requiring that Wyoming labor be used except other laborers may be used when Wyoming laborers are not available for the employment from within the state or are not qualified to perform the work involved. The contract shall contain a provision requiring specific acknowledgement of the requirements of this section. A person required to employ Wyoming laborers may employ other than Wyoming laborers if:
 - (i) That person informs the nearest state workforce center of his employment needs at least eleven (11) days before work is commenced; and
 - (ii) The state workforce center certifies that the person's need for laborers cannot be filled from those Wyoming laborers listed with the Wyoming department of workforce services. The department shall respond to a person's request for certification within ten (10) days of the date the information is filed.
- (b) Upon request by the workforce center, the general contractor shall provide the most recent construction schedule for the project
- **Just registering with the local Workforce Office is insufficient. The contractor must receive certification before hiring alien labor.**
- **To view the entire Wyoming Preference Act on line @:**
<http://legisweb.state.wy.us/statutes/statutes.aspx?file=titles/Title16/T16CH6AR2.htm>
- **You may also view the Wyoming Dept. of Workforce Service rules regarding the act @:** wyomingworkforce.org
- **By signing this document the contractor certifies that he/she has read, understands, and has educated their employees, and sub contractors to the Wyoming Preference Act.**
- **Lincoln County School District #2 honors the 5% Wyoming contractor bid preference.**
- **PLEASE MAKE SURE THAT YOU HAVE INITIALED EACH PAGE**

Initials_____

