

## Clarification Fee Proposal Call for Bid

NAME OF PROPOSER \_\_\_\_\_ DATE \_\_\_\_\_

**Lincoln County School District #2**

**District office**

**360 Jefferson**

**Afton, WY 83110**

The undersigned, responding to the "Notice Call for Bid" for removal of snow at various buildings across the district for the winter of 2026-2027. Any substitutes must be approved in advance in accordance with the "Request for Proposals" for the Lincoln County School District No. 2, propose a cost at the price stated below.

I/We acknowledge receipt of the following Addenda:

### Lincoln County School District No. 2

- A. **Afton Elementary School:** (This location will be very difficult to plow. It is recommended a blower be used) I/we agree to provide snow removal from all parking lots, sidewalks, fire truck access and playground as listed for the lump sum of:

\_\_\_\_\_ DOLLARS (\$\_\_\_\_\_)

(In case of discrepancy, the written amount shall govern)

Price to clear by plow:

\_\_\_\_\_ DOLLARS (\$\_\_\_\_\_)

(In case of discrepancy, the written amount shall govern)

Price to clear parking lots only:

\_\_\_\_\_ DOLLARS (\$\_\_\_\_\_)

(In case of discrepancy, the written amount shall govern)

Initials \_\_\_\_\_

- B. **Osmond Elementary School** (This location will be very difficult to plow. It is recommended a blower be used) I/we agree to provide snow removal from all parking lots and sidewalks as listed for the lump sum of:

\_\_\_\_\_ DOLLARS (\$\_\_\_\_\_)  
(In case of discrepancy, the written amount shall govern)

Price to clear by plow:

\_\_\_\_\_ DOLLARS (\$\_\_\_\_\_)  
(In case of discrepancy, the written amount shall govern)

Price to clear parking lots only:

\_\_\_\_\_ DOLLARS (\$\_\_\_\_\_)  
(In case of discrepancy, the written amount shall govern)

- C. **Swift creek high School and District office:** I/we agree to provide snow removal from all parking lots and sidewalks as listed for the lump sum of:

\_\_\_\_\_ DOLLARS (\$\_\_\_\_\_)  
(In case of discrepancy, the written amount shall govern)

Price to clear parking lot only:

\_\_\_\_\_ DOLLARS (\$\_\_\_\_\_)  
(In case of discrepancy, the written amount shall govern)

- D. **Star Valley High School:** (A blower must be used) I/we agree to provide snow removal from all sidewalks as listed for the lump sum of:

\_\_\_\_\_ DOLLARS (\$\_\_\_\_\_)  
(In case of discrepancy, the written amount shall govern)

- E. **Star Valley Middle School:** (A blower must be used) I/we agree to provide snow removal from all sidewalks as listed for the lump sum of:

\_\_\_\_\_ DOLLARS (\$\_\_\_\_\_)  
(In case of discrepancy, the written amount shall govern)

Initials\_\_\_\_\_

1. Snow removal will begin on November 1, 2026, and still be under contract to be moved through April 1, 2027.\* **Any additional snow removal in April will be billed per day.**
2. Parking lots will be cleared of any snow exceeding 1 inch and sidewalks where applicable will be cleared of any snow exceeding ½ inch.
3. Snow may be removed by a blower or plow providing the equipment used is large enough to complete the task throughout the winter season.
4. Any equipment to be used to remove snow on district property must be first approved by a district representative. Any truck and plow combination must be a minimum of class 4 (GVW) and 12-foot plow to be considered.
5. Snow may not be stored on the parking lot surface. If the storage plies become so large that they begin to occupy space on the parking surface they will need to be removed.
6. When removing snow from sidewalks care should be given to stay on the sidewalk. No pathways shall be made in areas where no sidewalk exists without permission from a district representative.
7. All exit doors that open to the sidewalks must be left clear of excess snow so they may be easily operated to comply with fire safety regulations.
8. The contractor will be responsible to ensure the line of sight remains clear for safe travel at each entrance/exit of the parking lots. Snow piles that become a hindrance to safe use must be removed or relocated.
9. All snow in parking lots must be removed no later than one hour prior to the beginning of the school day.
10. All snow on sidewalks must be removed no later than 30 min prior to school beginning. The contractor must not have equipment operating in the immediate vicinity of students at any time.
11. On no school days, the snow must be removed prior to 9 am unless the contractor has received prior approval from a district representative.
12. The contractor will be responsible for snow removal on weekends and Holidays if given prior notice by the district of an event requiring snow removal.
13. Snow removal must be conducted any day the parking areas receive 4 or more inches with the exception of Christmas day.
14. Damage to the curbs caused by plowing will be the responsibility of the contractor to repair.
15. The contractor must secure and maintain a liability insurance policy of no less than \$500,000 in coverage.
16. Any day the conditions of this contract are not met the Contractor will be liable for a penalty of \$200 per day. At the time of the breach of contract, a notice will be issued to the contractor and the penalty will be deducted from the next invoice that is submitted.

Initials\_\_\_\_\_

17. Payment will be divided into four payments each representing 17.5% of the original bid. The fifth payment distributed in April will comprise the remaining 30% of the original contract.
18. No changes or substitutions will be allowed without the approval of an LCSD 2 representative. For the purpose of this document, the LCSD2 director of maintenance will be the only approved LCSD 2 representative.
19. The option for a one-year extension of the contract will be an option if agreed upon by the contractor as well as the district.

All bids must be received on or before 10:00 a.m. (MST) September 8, 2026 at the District office 360 Jefferson Afton Wy. 83110. A signed submittal can be faxed to (307) 885-9562, or emailed to [awilkes@lcsd2.org](mailto:awilkes@lcsd2.org). Please contact Andee at (307) 885-7150 to verify receipt.

**DO NOT MODIFY BID FORM - Any modification or alteration to this form from its original format will result in rejection of the bid. SUBMIT BID FORM IN ITS ENTIRETY**  
*Signature on final page and amount(s) binds vendor to all listed items specifications and directives.*

Before a P.O. is issued to the appropriate bidder. Bidder must supply copies of business license, liability insurance, workman's comp insurance policy, and completed W-9 form. **Any federal, state, county, or city licenses or permits required will be the responsibility of the contractor. This will include all fees and applications.**

**The District reserves the right to refuse any and all bids.**

This bid shall be good for 45 days after bid submission

**Upon approval by the district Construction Supervisor, the district reserves the right to hold invoices up to thirty days. The bidder is responsible for adequate cash flow for the project.**

The undersigned, pursuant to the Invitation to Bid, and all other bidding requirements, being familiar with existing conditions, the site and other local conditions affecting the cost and performance of the work, hereby proposes and agrees to perform all work including labor, materials, services, etc. in strict accordance with the Contract Documents.

By submission of this proposal the bidder certifies:

A. **NONCOLLUSION AFFIDAVIT OF PRIME BIDDERS**

1. He is the bidder that has submitted this bid, and that he has the authority to sign on its behalf.

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2. He is fully informed respecting the preparation and contents of the attached bid of all pertinent circumstances respecting such bid.
3. Such a bid is genuine and is not a collusive or sham bid.
4. Neither the said bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other bidder, firm or person to submit a collusive or sham bid in connection with the contract of which the attached bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement, collusion, communication or conference with any other bidder, firm or person to fix the price or prices in the attach bid or of any other bidder; to fix any overhead, profit, or cost element of the bid price or the bid price of any other bidder; or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the owner or any person interested in the proposed contract.

#### B. CERTIFICATE OF NONDISCRIMINATION

The bidder hereby certifies that all persons employed by their firm, their affiliates, subsidiaries, or holding companies are treated equally by their firm without regard to or because of race, religion, ancestry, national origin or sex as required by federal and state anti-discrimination laws. The bidder further certifies and agrees that it will deal with subcontractors, bidders or vendors without regard to or because of race, religion, ancestry, national origin or sex. Violation of this certification may constitute a material breach of contract upon which the owner may determine to cancel, terminate, or suspend the contract.

The contractor is required by Wyoming Statute 16-6-203 to adhere to Wyoming Preference Act which states; **(This is only a portion of the act)**

- Every person who is charged with the duty of construction, reconstructing, improving, enlarging, altering or repairing any public works project or improvement for the state or any political subdivision, municipal corporation, or other governmental units, shall employ only Wyoming laborers on the project or improvement. Every contract let by any person shall contain a provision requiring that Wyoming labor be used except other laborers may be used when Wyoming laborers are not available for the employment from within the state or are not qualified to perform the work involved. The contract shall contain a provision requiring specific acknowledgment of the requirements of this section. A person required to employ Wyoming laborers may employ other than Wyoming laborers if:
  - (i) That person informs the nearest state workforce center of his employment needs at least eleven (11) days before work is commenced; and

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(ii) The state workforce center certifies that the person's need for laborers cannot be filled from those Wyoming laborers listed with the Wyoming department of workforce services. The department shall respond to a person's request for certification within ten (10) days of the date the information is filed.

(b) Upon request by the workforce center, the general contractor shall provide the most recent construction schedule for the project

- **Just registering with the local Workforce Office is insufficient. The contractor must receive certification before hiring alien labor.**
- **To view the entire Wyoming Preference Act online @:**  
<http://legisweb.state.wy.us/statutes/statutes.aspx?file=titles/Title16/T16CH6AR2.htm>
- **You may also view the Wyoming Dept. of Workforce Service rules regarding the act @:** [wyomingworkforce.org](http://wyomingworkforce.org)
- **By signing this document the contractor certifies that he/she has read, understands, and has educated their employees, and subcontractors to the Wyoming Preference Act.**
- **PLEASE MAKE SURE THAT YOU HAVE INITIALED EACH PAGE**

Respectfully submitted,

Signature of Bidder: \_\_\_\_\_

Bidders printed name: \_\_\_\_\_

Company name: \_\_\_\_\_

Incorporated in the State of: \_\_\_\_\_

Company Address: \_\_\_\_\_

\_\_\_\_\_  
(City /State / Zip Code)

Company Telephone Number: ( \_\_\_\_\_ ) \_\_\_\_\_

Company Fax Number: ( \_\_\_\_\_ ) \_\_\_\_\_

Company / Contact E-mail Address: \_\_\_\_\_

WY Contractor's license number: \_\_\_\_\_

Expiration date: \_\_\_\_\_

**BIDDING AS A:**

**Initials** \_\_\_\_\_

\_\_\_\_\_  
Wyoming Resident OR OutofState Contractor

\_\_\_\_\_  
Wyoming Residency Certificate Number

\_\_\_\_\_  
Expiration Date

(Certificate of Residency must be current and on file with the State of Wyoming Department of Workforce Services, Division of Labor Standards (307) 777-7261.

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