



OSMOND ELEMENTARY SCHOOL - PRINCIPLES OF SAFETY

- CARE
- EFFICIENCY
- ASSIMILATION
- CONFIDENCE



Safety for students and staff is our top priority at Osmond Elementary. We work hard and invest significant time in training and collaboration with staff, law enforcement and medical agencies, as well as experts in the field of safety and security to utilize effective, research-based strategies to ensure the safety and well-being of our students and staff.

As a district, we partner with the I Love U Guys Foundation for training and implementation of the **Standard Response Protocol (SRP)** and the **Standard Reunification Method (SRM)**. These methods are taught, modeled, and practiced regularly with students and staff to ensure each individual has the knowledge and muscle memory to respond quickly in the event of an emergency with confidence.

Standard Response Protocol (SRP)

The Standard Response Protocol is a set of research-based actions/drills designed to prepare students, staff and parents for a variety of emergency situations.

Throughout the school year, all students and staff members participate in various drills to educate students on the five possible actions of the standard response protocol. These actions are Lockout, Lockdown, Evacuate, Shelter and Hold.

Signs detailing the protocol are posted in each classroom and in various common areas throughout our school. Our hope is that these signs serve as a visible reminder, not only for students and staff, but also for visitors should they hear an announcement of a specific action in the protocol.

One of our safety objectives is to practice the standard response protocol drills throughout each school year in order to create a shared language among all those in the Star Valley community.

Standard Reunification Method (SRM)

In the event of a crisis, we may need to evacuate students and staff from the building and relocate by bus to a safe and secure location. One critical aspect of our crisis response is safe, accountable reunification of students with their parents and/or guardians. This method ensures the safe and effective relocation of students and staff in the event of a crisis as well as safe, organized reunification with parents and/or guardians. Successful planning and implementation of reunification requires partnerships with all stakeholders engaged in a crisis response.

What Should Parents/Guardians Do if Reunification is Required?

- 1) **Follow Notification** - Await communication from the school district, then follow directions to reunification location.
- 2) **Bring ID** - Identification and custody rights will be confirmed at check-in.
- 3) **Limit Calls** - Keeping cellular network usage at a minimum may be important in the reunification zone.
- 4) **Be Patient** - Reunification is a process that protects the safety of every student. Remaining calm is critical.

IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls.

STUDENTS

Clear the hallways and remain in room or area until the "All Clear" is announced
Do business as usual

ADULTS

Close and lock the door
Account for students and adults
Do business as usual



SECURE! Get inside. Lock outside doors.

STUDENTS

Return to inside of building
Do business as usual

ADULTS

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for students and adults
Do business as usual



LOCKDOWN! Locks, lights, out of sight.

STUDENTS

Move away from sight
Maintain silence
Do not open the door

ADULTS

Recover students from hallway if possible
Lock the classroom door
Turn out the lights
Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend



EVACUATE! (A location may be specified)

STUDENTS

Leave stuff behind if required to
If possible, bring your phone
Follow instructions

ADULTS

Lead students to Evacuation location
Account for students and adults
Notify if missing, extra or injured students or adults



SHELTER! Hazard and safety strategy.

STUDENTS

Use appropriate safety strategy for the hazard

Hazard	Safety Strategy
Tornado	Evacuate to shelter area
Hazmat	Seal the room
Earthquake	Drop, cover and hold
Tsunami	Get to high ground

ADULTS

Lead safety strategy
Account for students and adults
Notify if missing, extra or injured students or adults



STUDENT/PARENT REUNIFICATION

Circumstances may occur at the school that require parents to pick up their students in a formalized, controlled release. This process is called a Reunification and may be necessary due to weather, a power outage, hazmat or if a crisis occurs at the school. The Standard Reunification Method is a protocol that makes this process more predictable and less chaotic for all involved. Because a reunification is not a typical end of school day event, a reunification may occur at a different location than the school a student attends. If this location is another school, then those students may be subject to a controlled release as well.

NOTIFICATION

Parents may be notified in a number of ways. The school or district may use its broadcast phone or text message system. In some cases, students may be asked to send a text message to their parents. A reunification text message from a student may look something like this: "The school has closed, please pick me up at 3:25 at the main entrance. Bring your ID."

PARENT/GUARDIAN EXPECTATIONS

If a parent or guardian is notified that a reunification is needed, there are some expectations that parents or guardians should be aware of. First, bring identification. That will streamline things during reunification. Second, be patient. Reunification is a process that protects both the safety of the student and provides for an accountable change of custody from the school to a recognized custodial parent or guardian.

WHAT IF A PARENT CAN'T PICK-UP THEIR STUDENT?

When a parent can't immediately go to the reunification site, students will only be released to individuals previously identified as a student's emergency contact. Otherwise, the school will hold students until parents can pick up their student.

WHAT IF THE STUDENT DROVE TO SCHOOL?

There may be instances where a student may not be allowed to remove a vehicle from the parking lot. In this case, parents are advised to recover the student. In some circumstances, high school students may be released on their own.

*Personal Records and District: please note that in the event we have a reunification with students, please bring an ID. Students will not be released if we cannot confirm the identity of those that are picking students up. Please also bring identification and contact information with your identification. Thank you!

REUNIFICATION FORMS

Parents are asked to fill out a reunification form at the start of each school year. The information collected on this form includes all persons the parent/guardian designates as someone who can pick up their child in the event a reunification is required. This information will be used at the reunification site to ensure that each child arrives safely home with a person authorized by the child's parent or legal guardian.

STUDENTS

Students are asked to be orderly and quiet while waiting with their teachers and other school staff in the Student Assembly Area. Teachers will do their best to keep students engaged in activities and discussions to help keep them calmly occupied.

PARENTS

In order to maintain order and efficiency, parents will remain in their vehicles during the entire reunification process. Parents will follow the flow of traffic as directed by school personnel and law enforcement. Remaining calm and being patient is critical for children to be safely reunited with their parents/guardians. Greater awareness of traffic and emergency vehicles is advised. Parents should not park and/or abandon vehicles. Parents should not pull into the Parent Support Zone for further information.

BRING ID TO CHECK IN

"Check In" occurs at the first post when arriving at the reunification site. During check in, identification and custody rights are confirmed. The child's reunification form is pulled by a "runner" which begins the process of retrieving students from the Student Assembly Area to be reunited with their parents/guardians. After driving through the "Check In" area, parents follow the flow of traffic to the "Reunification" area where students will be reunited with parents/guardians. Parents should be aware that in some cases, they may be invited to pull into the Parent Support Zone for further information.

INTERVIEWS AND COUNSELING

In some cases, parents may be advised that a law enforcement investigation is underway and may be advised that interviews are necessary. In extreme cases, parents may be pulled aside for emergency or medical information. Counseling services will also be made available for students with immediate needs.